# Guidance Notes for Referees

# Applicants for D3 Senior Fellowship

Thank you for agreeing to mentor your colleague during their application for D3 Senior Fellowship in the University of Greenwich Gold Framework. If they are successful they will also be conferred with Senior Fellowship of Advance HE. An overview of the 4-stage recognition process is found on page 4 of these notes.

The applicant should provide you with a copy of their application form and, if applying under the verbal application route, an overview of their planned presentation to the panel. They should also indicate when they plan to submit their application to a Recognition Panel.

Your supporting statement will provide one of two independent supporting statements about the applicant’s professional practice, supplementing and corroborating the information they themselves provide in the application.

Your supporting statement should focus on the applicant’s professional role in relation to learning, teaching, assessment and student support against the seven D3 Senior Fellowship Criteria on Page 2. You should only refer to his/her research activity and outputs insofar as these inform and improve their teaching. If you undertake a peer observation of teaching, please include comments from it in your supporting statement, not only describing what the applicant did but also your discussion around it, and how both relate to the knowledge and value dimensions in the UKPSF.

Please complete your supporting statement on the GOLD supporting statement proforma. This is available as a separate download on the GOLD website at: <https://www.gre.ac.uk/learning-teaching/gold>

This is an open reference so please make sure it is electronically signed and e-mailed as a pdf to the applicant so it can be included with their application. The panel may wish to contact you about your supporting statement.

# Senior Fellowship Criteria

The GOLD Senior Fellowship criteria align with D3 Senior Fellowship criteria of the [UK Professional Standards Framework:](https://www.advance-he.ac.uk/guidance/teaching-and-learning/ukpsf)

For more info see https://www.advance-he.ac.uk/guidance/teaching-and-learning/ukpsf

An individual working in this category demonstrates a thorough understanding of effective approaches to teaching and learning support as a key contribution to high quality student learning. D3 Senior Fellows should be able to provide evidence of:

1. **Successful engagement across all five Areas of Activity**
2. **Appropriate knowledge and understanding across all aspects of Core Knowledge**
3. **A commitment to all the Professional Values**
4. **Successful engagement in appropriate teaching practices related to the Areas of Activity**
5. **Successful incorporation of subject and pedagogic research and/or scholarship within the above activities, as part of an integrated approach to academic practice**
6. **Successful engagement in continuing professional development activity related to teaching, learning, assessment and, where appropriate, related professional practices.**
7. **Successful co-ordination, support, supervision, management and/or mentoring of others (whether individuals and/or teams) in relation to teaching and learning.**

The Dimensions of the [**UK Professional Standards Framework**](https://www.advance-he.ac.uk/guidance/teaching-and-learning/ukpsf)are organised as follows:

## Areas of Activity (What they do)

**A1** Design and plan learning activities and/or programmes of study

**A2** Teach and/or support learning

**A3** Assess and give feedback to learners

**A4** Develop effective learning environments and approaches to student support and guidance

**A5** Engage in continuing professional development in subjects/disciplines and their pedagogy, incorporating research, scholarship and the evaluation of professional practices

## Core Knowledge *(What’s in their head)*

**K1** The subject material

**K2** Appropriate methods for teaching, learning and assessing in the subject area and at the level of the academic programme

**K3** How students learn, both generally and within their subject/disciplinary area(s)

**K4** The use and value of appropriate learning technologies

**K5** Methods of evaluating the effectiveness of teaching

**K6** Implications of quality assurance and quality enhancement for academic and professional practice with a particular focus on teaching

## Professional Values *(What’s in their heart)*

**V1** Respect for individual learners and diverse learning communities

**V2** Promote participation in higher education and equality of opportunity for learners

**V3** Use evidence-informed approaches and the outcomes from research, scholarship and continuing professional development

**V4** Acknowledge the wider context in which higher education operates recognising the implications for professional practice