**GWES INTERNSHIPS**

Application Form

Please email this completed application form to internships@gre.ac.uk with your CV and the Equal Opportunities Monitoring Form. We are unable to consider you for the scheme without these documents.

|  |  |
| --- | --- |
| Internship job title you are applying for: |  |
| Internship reference: |  |
| Date of submission: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| First name(s): |  | Surname: |  |
| National Insurance No: |  |
| Address: |  |
| Postcode: |  | Mobile number: |  |
| Personal email address: |  | Nationality: |  |

|  |  |
| --- | --- |
| Title of degree: |  |
| Start date: | MM/YYYY | End date: | MM/YYYY |
| Grade achieved: | * First
* 2.1
* 2.2
* Third
 |

Supporting Statement

|  |
| --- |
| Please use the space provided on the next page to outline how you meet the criteria within the ‘Person Specification’ of the Job Description. The supporting statement section is designed to provide you with an opportunity to demonstrate how your qualifications, experience and training are relevant to the post for which you are applying. Remember to include evidence or examples to support your application.As a minimum, please include the following:1. Why you are interested in this particular internship;
2. What you think you will gain from undertaking the internship;
3. How your skills match the criteria for the internship.

A statement such as "Please see CV attached" will not be considered acceptable as an answer. Please go to the [**Prospects**](http://www.prospects.ac.uk/) website for further tips for a successful job application: <https://www.prospects.ac.uk/careers-advice/applying-for-jobs/top-7-tips-for-a-successful-job-application>  |

Supporting statement section:

**Declaration**

I agree that the information given above and my accompanying CV can be used by the University of Greenwich, its partners and funders in relation to employability and internship opportunities and for no other purpose. I declare that the statements that I have made on this form are to the best of my knowledge true and complete. I also agree that the University of Greenwich, in accordance with the Data Protection Act, may process the information given on this form and my accompanying CV for the purposes of recruitment and selection and any subsequent appointment process. I also consent to the storage of this information on manual and computerised files. My details may be disclosed to funders or third parties that the University engages with for any of the aforementioned purposes. If you do not wish the University to use your data in this way, please confirm in writing to Kevin Rummun, Employer Liaison Co-ordinator internships@gre.ac.uk

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Date: |  |