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**PART A: POSTGRADUATE RESEARCH STUDENT LOGBOOK**

**Summary record of progress meetings with supervisors**

Important Note: In accordance with university guidance, postgraduate research students should meet with their supervisor(s) a minimum of once per month and with their full supervisory team a minimum of once per term.

ALL supervisory meetings must be recorded in this document.

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| **Summary record of progress meetings with supervisors** | **Student name:** | **Working title of dissertation/research project:**  |
| **Meeting date & supervisors present** | **Progress since last meeting** | **Agreed programme of work and target dates** | **Other issues, e.g. facilities, supervision, training needs, etc.** | **Date of next meeting** |
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