

Official letter headed paper or stationary of the organisation (must include name and logo of financial sponsor)

[Contact details of the Financial Sponsor]

[Date of the letter]

Re: [Your full name]

Dear Sir/Madam,

No more than 31 days old when you submit your visa application

I am writing to confirm that [your full name as it is in your passport] has been awarded financial sponsorship by [name of sponsorship organisation] to study [name of your course as it is in your CAS] at University of Greenwich.

This sponsorship is from [start date on CAS] to [end date on CAS] and will cover £XXXX for tuition fees and £XXXX for [your name's] living expenses in the UK.

OR

This sponsorship is from [start date on CAS] to [end date on CAS] and will cover all of [your name's] tuition fees and living expenses in the UK.

Please do not hesitate to contact us if any further information

Yours faithfully,

[Signature]

[Financial

Sponsor

employee's name

and job title]

**Official
stamp of
organisation**

If your sponsorship does not cover your full tuition fees and living expenses, you will need to provide additional evidence showing how you can make up the difference

The letter must include contact details of the sponsorship

If the official financial sponsor will cover the living expenses of your dependant(s), their name(s), date of birth and nationality should be included in the letter, and a statement to confirm the official sponsor is covering their living expenses.