


**Faculty of Education and Health  
Faculty Board**

**Minutes for the third meeting of the Faculty of Education and Health Faculty Board in the  
2018-19 academic session, held on 03 April 2019, 10am in Room H218, Honeycomb  
Building, Avery Hill Campus**

FB-EH-18-3-1		Attendees and Apologies for Absence
<b>ATTENDEES:</b>		
	BOWER, Heather	Lead Midwife for Education (LME)
	CLEAVER, Karen	HOD, Family Care & Mental Health
	DOBBS Adrian	External Representative (FES)
	HARRIS, Diana	Faculty partner college link
	HOBSON Hannah	Early Career Researcher Representative
	JAMESON Jill	Professor, Chair of UREC
	LAMBERT, James	Enterprise Development Manager (EDM)
	LEGGATT, Simon	Director of Student Experience (DoSE)
	LUYT, Russell	HOD, Psychology, Social Work & Counselling
	MONKS Claire	Interim Director of Research & Enterprise, Chairs of FRDC and FR&E
<b>CHAIR</b>	MOORE, Derek	Pro Vice-Chancellor (PVC)
	REDFERN, Morag	HOD, Adult Nursing & Paramedic Science
	WILLIAMS Jeremy	Faculty Operating Officer (FOO)
<b>IN ATTENDANCE:</b>		
<b>OFFICER</b>	ATTENBOROUGH Jane	Research Manager and PA to Directors
	BETTENEY Mark	Representing Teacher Education and HoSPE
<b>APOLOGIES:</b>		
	CHOJNACKA Irena	Interim Director of Healthcare Partnerships (DoHCP)
	COUTINHO, Diane	Academic Quality Manager
	DALTON O'CONNOR, Anne,	Programme Leader
	GREEN Michael	Head of Strategic Partnerships in Education (HoSPE)
	HABGOOD, Veronica	Director of Learning & Teaching (DoLT)

	KITCHENER, Iain	Acting HoD, Teacher Education
	ORPIN, Hilary	HOD, Education & Community Studies (Acting)
	QUIRUGA, Joe	Faculty Manager, for Health & Social Science, London South East Colleges
	SMITH Lorraine	Programme Leader
	STUDENT REPRESENTATIVES	None in attendance
	KUMUTAAVALLI Sharath	Student Faculty Officer
<b>OFFICER</b>	REES Jodie	PA to PVC
Colleagues were welcomed to the meeting		
<b>FB-EH-18-3-2</b>	<b>Minutes of the Previous Meeting</b> ( <i>held 17 January 2019</i> )	
	<i>Derek Moore</i>	
	The minutes of the meeting held on 17 January 2019 were AGREED as an accurate record with one amendment to be made to Item 18-2-7.1 PSRB Matters/NMC. This item needs to be updated by Heather Bower then can be submitted to Academic Council.	
<b>FB-EH-18-3-3</b>	<b>Matters Arising</b> ( <i>not considered elsewhere on agenda</i> )	
<b>FB-EH-18-3-3.1</b>	<b>Action Points from previous meeting</b> ( <i>see action sheet</i> )	
<b>Agenda Item</b>	<b>Minute</b>	<b>Action</b>
		<b>Status</b>
<b>FB-EH-18-2-3.1</b>	Membership	Officer to approach Dr Saidu Salifu (Nescot) asking him to be a Partner College representative for this meeting
		<b>IN PROGRESS</b>
	Dr Salifu has been contacted however as yet has not responded.	
<b>FB-EH-18-2-4.1</b>	Faculty Update	Officer to organise meetings with relevant staff for discussion with auditors
		<b>COMPLETED</b>
	Meetings with Auditors has taken place regarding placements and the report received and moderate assurance given over design and controls. Recommendations were to review the criteria for selecting placement partners and it was noted that a number of partnership agreements are outstanding. The FOO and DoHCP are currently working on this. It was noted that the Faculty are in the process of rolling out an electronic placement solution for Health.	
	Trend data issues following the removal of bursaries for nursing and midwifery students is being looked into. At the recent Student Union question time with the Vice-Chancellors, one of the questions was why students don't get paid for undertaking placement especially when paying £9k in fees. The FOO is currently working on a response to this.	
	Other audits which have been taking place; Health & Safety; Apprenticeship; Finance will be advised in due course.	
<b>FB-EH-18-2-6.4</b>	International Collaborations	FOO to add 4-year programme for SEGi Nursing programme to Faculty Risk Register
		<b>IN PROGRESS</b>
	The FOO reported that this is currently being worked on and an updated register will be presented to Faculty Management Meeting for approval.	

		HoSPE/FOO to communicate University Brexit plan and the advisory to staff regarding University travel insurance which does not cover travel disruption in the EU due to political reasons	<b>COMPLETED</b>
	Following communications regarding Brexit, the Faculty has been asked to put an action plan together. It was noted that most issues are looking at travel around the Kent corridor. Senior management will be liaising with HoDs regarding students/staff and to keep under review following the move of the Brexit dates.		
<b>FB-EH-18-2-9.5</b>	Dept update: Teacher Education	HoD to include Sports Science in applicant data	<b>COMPLETED</b>
	The FOO advised that numbers are currently being monitored and planned for but data has not yet moved to FEH.		
<b>FB-EH-18-2-10.3</b>	University Research Ethics	Officer to invite FREC Chair to future meetings	<b>COMPLETED</b> <i>(Jill Jameson invited to future meetings)</i>
<b>FB-EH-18-2-13.1</b>	Faculty H&S update	Officer to add early in agenda for next meeting	<b>COMPLETED</b> <i>(on agenda)</i>
<b>FB-EH-18-3-4</b>	<b>Items from the Chair</b>		
<b>FB-EH-18-3-4.1</b>	<b>Terms of Reference and Membership</b> <i>(FB-EH-18-ToR 2018-19)</i>		<i>Derek Moore</i>
	<p>A summary of the Terms of Reference for this academic year were tabled. It was noted that Faculty Board reports into Academic Council and therefore ToRs are written and approved by them in the first instance. It was noted that there is no Deputy PVC. Student Officer Representation was discussed. Whilst appointed, only one confirmed that non-attendance for this meeting. It was also noted that attendance at other meetings is poor and reason/obstacles for non-attendance should be investigated.</p> <p><b>Action: (a) DoSE to organise a meeting between the Faculty and Students Union to discuss this. (from the Faculty : PVC, DoSE/2xHods (one from GM and one from AH))</b></p> <p>Alternatives for Partner College representation to be suggested</p> <p><b>Action: (b) Diane Harris to discuss with other link tutors and suggest names.</b></p> <p>It was also suggested that external partners such as School Representation and NHS Trust colleagues could also be invited to attend these meetings.</p>		
<b>FB-EH-18-3-4.1</b>	<b>Faculty Update</b> <i>(verbal)</i>		<i>Derek Moore</i>
	<p>The PVC gave a presentation on the reorganisational structures and how the roles will fit into Faculty Committees.</p> <p style="text-align: right;"> School AC4 and line management ro</p> <p>It was confirmed that ECR and other AC2/AC3 staff would be nominated and receive opportunities to sit on these committees as part of career development.</p> <p>From the meetings listed within the presentation, it was noted that a number of Teaching and Learning committees feed into Faculty Learning n&amp; Quality Standards</p>		

	<p>Committee.</p> <p>As part of the development for the Institute of Lifecourse Development, the Faculty is looking to set up an Institute Advisory Group with external partners. Any suggestions should be forwarded to the PVC.</p> <p>It was noted that the following Faculty Committees have ToRs/membership governed by Academic Council:</p> <ul style="list-style-type: none"> <li>- Faculty Board</li> <li>- Faculty Learning Quality and Standards</li> <li>- Faculty Research Degrees Committee</li> <li>- Faculty Student Experience Committee</li> <li>- Faculty Research Ethics Committee</li> </ul> <p>Meetings which were missing from the list were:</p> <ul style="list-style-type: none"> <li>- Apprenticeship Board</li> <li>- Faculty Health &amp; Safety Committee</li> <li>- Task and Finish Group</li> </ul> <p>It was noted that some work is required to ensure that the load for meeting attendance is shared across all teams.</p> <p>The EDM noted that the RDO/EDM roles whilst they don't sit as employees of the Faculty are willing to attend and present updates at various meetings.</p> <p>It was noted that in FES, a representative from GRE and RETI are invited to sit on their committees, along with regional/outreach roles for areas such as Recruitment and Admissions and Marketing.</p> <p>Regulatory Body issues also need to be taken into consideration when looking at meeting arrangements.</p>	
<b>FB-EH-18-3-5</b>	<b>Health and Safety</b>	
<b><i>FB-EH-18-3-5.1</i></b>	<b>Faculty H&amp;S Update</b> <i>(verbal)</i>	<i>Jeremy Williams</i>
	<p>A number of issues following the moves to Dreadnought are being looking into.</p> <p>Display Screen Self-Assessments. Currently the Faculty response is around 69%. A push from DSE assessors is underway to ensure that the Faculty is closer to the 95% KPI requirement.</p> <p>Fire Warden cover is under discussions. Following the moves to Greenwich, some areas are sparsely occupied.</p> <p>It was noted that there has been an Avery board developed to look at the planning for Southwood site in light of the recent announcement of the sale of Mansion site. Notification was circulated to staff this week regarding the sale. The Faculty is actively planning for moves to Southwood including looking at teaching requirements as well as moving staff offices. There is a possibility that there will be interim moves whilst other areas are prepared for the permanent relocation. A review of teaching equipment is underway. Thanks were extended to Jeremy Williams for the updates and work on this.</p>	
<b><i>FB-EH-18-3-5.2</i></b>	<b>Faculty Health &amp; Safety Committee</b> <i>(to note minutes of meetings)</i>	<i>Jeremy Williams</i>
	The unconfirmed minutes of the meeting held on 21 January 2019 were presented.	
<b><i>FB-EH-18-3-5.3</i></b>	<b>Faculty Safety Statement</b> <i>(Draft for review)</i>	<i>Jeremy Williams</i>
	The FOO reported that work has commenced on the Faculty Safety Statement for submission at the end of May. The reporting period is 01 May 2018 to 30 April 2019 and reports on Health & Safety activities and arrangements in the Faculty during this period. The main identified areas requiring urgent work are tracking and auditing of Risk Assessments and completing Workplace inspections. Whilst a schedule for	

	undertaking this was suggested to the H&S Committee, this has not been followed so work is underway to ensure these are completed. Office Inspections are currently being carried out, however no reports for Labs have been received as yet.	
<b>FB-EH-18-3-6</b>	<b>Portfolio Planning</b>	
<b>FB-EH-18-3-6.1</b>	<b>Faculty Portfolio Planning Group</b> <i>(to note minutes of meetings)</i>	<i>Veronica Habgood</i>
	<p>The minutes of the meeting held on 24 January 2019 were presented.</p> <p>It was noted that following the changes with Sports Science moving from FES to FEH, paperwork is being processed for this. Also for the move of PE &amp; Sport programmes from Teacher Education into the new School for Human Sciences.</p> <p>It was asked where the Risk Assessment/COSHH inspections for Sports Science should be sent. As they are still under FES for this reporting period, these should go to FES, however workplace inspections should be noted within FEH as Sparrows Farm come under FEH remit.</p>	
<b>FB-EH-18-3-6.2</b>	<b>New Programme Proposals</b>	<i>Veronica Habgood</i>
	<p>BSc Hons Nursing – Dual Registration</p> <ul style="list-style-type: none"> <li>• BSc H Adult and Mental Health Nursing</li> <li>• BSc H Adult and Learning Disabilities Nursing</li> <li>• BSc H Adult and Children’s Nursing</li> <li>• BSc H Mental Health and Adult Nursing</li> <li>• BSc H Mental Health and Children’s Nursing</li> <li>• BSc H Mental Health and Learning Disabilities Nursing</li> <li>• BSc H Children’s and Mental Health Nursing</li> <li>• BSc H Children’s and Adult Nursing</li> <li>• BSc H Children’s and Learning Disabilities Nursing</li> <li>• BSc H Learning Disabilities and Adult Nursing</li> <li>• BSc H Learning Disabilities and Mental Health Nursing</li> <li>• BSc H Learning Disabilities and Children’s Nursing</li> <li>• BSc H Nursing (Adult Nursing)</li> <li>• BSc H Nursing (Children’s Nursing)</li> <li>• BSc H Nursing (Learning Disabilities Nursing)</li> <li>• BSc H Nursing (Mental Health Nursing)</li> </ul> <ul style="list-style-type: none"> <li>• BSc H Midwifery</li> </ul> <ul style="list-style-type: none"> <li>• BSc H Nursing (Adult Nursing) (Degree Apprenticeship)</li> <li>• BSc H Nursing (Children’s Nursing) (Degree Apprenticeship)</li> <li>• BSc H Nursing (Learning Disabilities Nursing) (Degree Apprenticeship)</li> <li>• BSc H Nursing (Mental Health Nursing) (Degree Apprenticeship)</li> </ul> <ul style="list-style-type: none"> <li>• MSc Nursing (Adult Nursing)</li> <li>• MSc Nursing (Children’s Nursing)</li> <li>• MSc Nursing (Learning Disabilities Nursing)</li> <li>• MSc Nursing (Mental Health Nursing)</li> </ul> <p>CAM Academy Trust: PGCE Primary Professional Development (L7)</p>	

	CAM Academy Trust: PGCE Secondary Professional Development (L7)	
<b>FB-EH-18-3-6.3</b>	<b>Programme Discontinuations</b>	<i>Veronica Habgood</i>
	Discontinuation of March entry point for BSc H Nursing (Mental Health Nursing) and BSc H Nursing (Children's Nursing)	
<b>FB-EH-18-3-7</b>	<b>Partnerships and Collaboration</b>	
<b>FB-EH-18-3-7.1</b>	<b>Partner Colleges</b> <i>(verbal)</i>	<i>Diana Harris</i>
	<p>Business with North Kent Colleges is ending.</p> <p>London South East Colleges business is ongoing.</p> <p>Guildford College for Counselling and Early Childhood courses. A Joint partnership review with this college has been postponed due to Activate Learning taking over. It is unclear at this time which direction the college will be taking.</p> <p>Lewisham/Southwark college joint review with the Faculty of Business has been postponed due to the colleges separating and becoming independent of each other. A new date has been scheduled for 13 May 2019. It was reported that the Early Years programmes are run from Southwark</p> <p>West Kent Early Years programme is ending however other programmes Supporting Teaching and Learning and Educational studies are ongoing. This college is also separating as West Kent and Hadlow. They are looking to change students studying from QA programmes to franchise and the DVC (Academic) Karen Bryan is looking into this.</p> <p>Wider partnerships alongside other Faculties are currently being looked at.</p> <p>It was noted that the PVC or FOO are now required to attend all reviews with Partner Colleges. Concerns have been raised regarding the viability of some partnerships and it was suggested that a long term review of all partnerships within the Faculty should be undertaken by PVC/FOO/DoLT/Partner College Leads looking at why we are in partnership / What is the benefit / Do they feed into our programmes with their students.</p> <p style="text-align: right;"><b>Action: PA to PVC to organise this.</b></p>	
<b>FB-EH-18-3-7.2</b>	<b>Health (NHS)</b> <i>(verbal)</i>	<i>Irena Chojnacka</i>
	<p>It was noted that the Faculty are looking at Placement Learning Agreements and updating although some placement areas with students from numerous HEIs are asking for a uniform agreement to sign.</p> <p>A new system looking at CPD development/applications (WOZZAD) is being implemented. It also has a budget portal for Trusts to access so they can manage this area themselves. This system can also support with a number of other functions such as Apprenticeships and over time will work alongside Banner.</p>	
<b>FB-EH-18-3-7.3</b>	<b>Teacher Education</b> <i>(verbal)</i>	<i>Michael Green</i>
	<p>New outward facing website for ITE partnerships has now gone live. Thanks to Mark Betteney and Branwen Bingle for leading on this development.</p> <p>Teacher Education Group have been discussing the implications of the new Education Inspection Framework for schools and how this may require changes to our provision and approaches to placement.</p> <p>The Cambridge Teacher School Network partnership and programme approval event takes place on 30<sup>th</sup> April. If approved it will see approximately 90-100 students studying our PG Cert in Primary &amp; Secondary Development in the Cambridge area.</p>	

	In march we launched the annual partnership competition across all four phases. Just Imagine has again kindly sponsored this competition which focusses on promoting reading for pleasure	
<b>FB-EH-18-3-7.4</b>	<b>International Collaborations</b> <i>(verbal)</i>	<i>Michael Green</i>
	<p>18 student applications from across the faculty have 'longlisted' for funded places on the university's Greenwich Mobility scheme. The HoSPE has been involved in the shortlisting. Thanks were extended to programme leads and HoDs for promoting the scheme with students. It is pleasing to see that we have applications from across the departments and programmes. Next step is interviewing those who have been shortlisted.</p> <p>After successfully winning a contract with Oxford International, we have had two groups of Chinese teachers and leaders visit for 8 days of input from staff in Teacher Education Department. Feedback from clients has so far been very positive.</p> <p>A successful review of SEGi Early Childhood programme took place.</p> <p>UGIC – University of Greenwich International College, It was noted that the Faculty has been successful in recruiting one student through this scheme. Hannah Hobson is the lead for this. Discussion took place on how best to recruit students and increase numbers. It was suggested that FIPC undertake this and discuss further looking at financial, external examiner arrangements and implications.</p> <p style="text-align: right;"><b>Action: HoSPE as Chair to undertake</b></p>	
<b>FB-EH-18-3-7.4.1</b>	<b>Faculty Internationalisation and Partnerships Collaborations Committee</b> <i>(to note minutes of meetings)</i>	<i>Michael Green</i>
	No meeting held	
<b>FB-EH-18-3-8</b>	<b>Professional, Statutory &amp; Regulatory Body Reviews (PSRB)</b>	
<b>FB-EH-18-3-8.1</b>	<b>NMC</b> <i>(verbal)</i>	<i>Heather Bower</i>
	<p>It was noted that there is a new reporting mechanism for uploading data regarding Nursing and Midwifery programmes. All data has had to be entered from scratch which has taken some time.</p> <p>Upcoming NMC Reviews:</p> <ul style="list-style-type: none"> <li>- Nurse Associate Apprenticeship</li> <li>- Nurse Prescribing</li> </ul> <p>An OFSTED inspection of the nursing Associate programme took place recently and thanks were extended to colleagues from FES who supported the event. Thanks were also extended to Caroline Marshall and Michael Green for their help and support for this.</p> <p>It was noted that GRE will follow up this event with a post-inspection meeting to prepare for future inspections. There will be a Faculty-wide briefing event to share data on apprenticeships.</p>	
<b>FB-EH-18-3-8.2</b>	<b>OFSTED</b> <i>(verbal)</i>	<i>Michael Green</i>
	Ofsted are currently undertaking research to inform the new ITE Inspection Framework which is due to be implemented in Summer 2020. The HoSPE has been feeding into discussions. It is likely that the framework will align to the school's education inspection framework in relation to a focus on the curriculum, workload and well-being.	
<b>FB-EH-18-3-8.3</b>	<b>HCPC</b> <i>(verbal)</i>	<i>Veronica Habgood</i>
	It was noted that the HCPC has successfully approved/reviewed the Paramedic	

	<p>Programmes.</p> <p>It was noted that Social Work will have a new governing body (Social Work England) and no longer regulated by the HCPC.</p> <p>A number of reviews for the programmes are on hold until the governing body is fully established.</p>	
<b>FB-EH-18-3-8.4</b>	<b>BPS</b> <i>(verbal)</i>	<i>Russell Luyt</i>
	It was noted that a review of Sports and Exercise is due to take place.	
<b>FB-EH-18-3-8.5</b>	<b>BACP</b> <i>(verbal)</i>	<i>Russell Luyt</i>
	Nothing to report at this time.	
<b>FB-EH-18-3-9</b>	<b>Student Experience</b>	
<b>FB-EH-18-3-9.1</b>	<b>Student Feedback</b> <i>(students to report)</i>	<i>Student Reps</i>
	<p>As no students were in attendance for this meeting (only one apology received), DoSE to raise non-attendance with the students union.</p> <p style="text-align: right;"><b>Action: DoSE to raise with Student union.</b></p>	
<b>FB-EH-18-3-9.2</b>	<b>University Student Experience Committee</b> <i>(verbal)</i>	<i>Simon Leggatt</i>
	<p>It was noted that the number of disciplinary panels are down on previous years.</p> <p>Recent issues with open access areas within the library and IT Labs in Dreadnought and Stockwell Street buildings are being investigated by all DoSEs. One issue resulted in an IT Lab being closed until permanent security could be sourced. Issues with alcohol consumption were also acknowledged.</p> <p>Term 3 pilots. This launches on Friday (5<sup>th</sup> April) although update to date has been low, e-mails have been circulated to students who can sign up to this via Eventbrite.</p> <p>Two new policies are in process, these are:</p> <ul style="list-style-type: none"> <li>- Late arrive to taught sessions</li> <li>- Religion and belief policy</li> </ul> <p>The DoSE also reported that he is leading on a review of the Attendance and Monitoring strategy. The review will also look at how we monitor and use this moving forward.</p> <p>It was noted that the University does not have a PSRB policy which would over-ride Academic Regulations. This was highlighted when having to evidence this whilst uploading data to the NMC reporting portal.</p> <p style="text-align: right;"><b>Action: DoSE to follow up</b></p>	
<b>FB-EH-18-3-9.3</b>	<b>Faculty Student Experience Committee</b> <i>(to note minutes of meetings)</i>	<i>Simon Leggatt</i>
	The minutes of the meeting held on 31 January 2019 were presented and noted.	
<b>FB-EH-18-3-10</b>	<b>Recruitment</b>	
	Due to time constraints, it was noted that overall recruitment is going well and individual reports were not received on this occasions.	
<b>FB-EH-18-3-11</b>	<b>Research, Enterprise and Consultancy</b>	
<b>FB-EH-18-3-11.1</b>	<b>University Research &amp; Enterprise</b> <i>(verbal)</i>	<i>Claire Monks</i>



	<p>The draft University plans for developing the REF Code of Practice were presented by the Deputy Vice Chancellor at campus events and staff were asked for their input. The University is awaiting final clarification for the submission deadline of 07 June 2020.</p> <p>Research Groups – The University is looking to standardise across all Faculties. It was reported that broadly our Faculty is ok.</p> <p>A proposal for financial targets for Faculties was presented, however it was felt unrealistic for FEH. A proposal for the Faculty to set their own targets with developmental targets moving forwards in light of the development of the Institute of Lifecourse Development (ILD) within the Faculty is to be developed and presented for approval.</p> <p>PhD Vivas: The Faculty have supported development of a policy to allow PGR students to undertake their VIVA via SKYPE.</p>	
<b>FB-EH-18-3-11.2</b>	Faculty Research & Enterprise Committee <i>(to note minutes of meetings)</i>	<i>Claire Monks</i>
	<p>The scheduled meeting due to be held on 12 February 2019 was postponed and held on 18 March 2019.</p> <p>Post-Doctoral Research Fellow: The Faculty have recently interviewed for these posts. Two have been offered and to support two of the Research Centres within the ILD with an additional two posts still to be appointed to.</p>	
<b>FB-EH-18-3-11.3</b>	University Research Ethics <i>(verbal)</i>	<i>Jill Jameson</i>
	In the absence of UREC Representative, the Research Manager reported that the Faculty continues to submit applications for some good projects and these are usually processed with minima changes requested due to the previous scrutiny prior submission.	
<b>FB-EH-18-3-11.4</b>	Faculty Research Ethics Committee <i>(to note minutes of meetings)</i>	<i>Jill Jameson</i>
	<p>The unconfirmed minutes of the meeting held on 06 February 2019 were presented and noted.</p> <p>In the absence of the FREC Chair, the Officer who also looks after FREC reported that business continues as usual looking at pilot studies with the development of Departmental Research Ethics Panels to review all student projects which then reports into FREC.</p>	
<b>FB-EH-18-3-11.5</b>	Faculty Research Degrees Committee <i>(to note minutes of meetings)</i>	<i>Claire Monks</i>
	The redacted minutes of the meeting held on 05 December 2018 were presented and noted.	
<b>FB-EH-18-3-12</b>	<b>Learning and Quality Standards</b>	
<b>FB-EH-18-3-12.1</b>	University Learning & Quality Standards Committee <i>(verbal)</i>	<i>Veronica Habgood</i>
	Nothing to report	
<b>FB-EH-18-3-12.2</b>	Faculty Learning & Quality Standards Committee <i>(to note minutes of meetings)</i>	<i>Veronica Habgood</i>
	The minutes from the meetings held on 14 November 2018 and 09 January 2019 were presented and noted	

<b>FB-EH-18-3-13</b>	<b>External Examiners</b>	
<b>FB-EH-18-3-13.1</b>	External Examiner – Faculty List <i>(to note)</i>	
	The Faculty noted and approved the current list of External Examiners	
<b>FB-EH-18-3-13.2</b>	External Examiner Changes <i>(new proposals/changes to tenure)</i>	
	A proposal for a change in Tenure for the external examiner for lifelong learning programmes was <b>APPROVED</b> .	
<b>FB-EH-18-3-14</b>	<b>Any other business</b>	
	No additional business raised	
<b>FB-EH-18-3-15</b>	<b>Dates of next meetings:</b>	
	<i>To be confirmed for the next academic year</i>	

Meeting concluded at 11:55 hours

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