

**Parents/Guardians Consent Form
(Under 18 Years Old)**

Dear Applicant,

It is a condition of registration at the University of Greenwich that the parent or guardian of a student who is under the age of 18 years confirms their acceptance of the arrangements as set out in the Student & Academic Services Framework Policy for students under the age of 18 years. Once you have reached the age of 18, the terms within the policy will automatically be regarded as agreed by yourself.

Please ensure that your parent(s) or guardian(s) have read and understood the Student & Academic Services Policy and completes and signs the form below.

Students under 18 will not be allowed to register on their course unless this Parents/Guardians Consent Form is completed and returned and contact details of a UK based guardian are provided. The UK based guardian should be an adult who the university can contact in case of an emergency.

Please return your completed form to: aoc@greenwich.ac.uk

Dear Parents/Guardians,

As your child/ward is under 18 years old and is due to undertake a course of study and/or participate in activities at the university, we require your consent in order to assist in ensuring that your child's welfare and wellbeing is maintained. Your child/ward will be required to sign up to the University's Principal Conditions of Registration. Please carefully read the attached document, **University of Greenwich: Student & Academic Services Framework Policy for students under the age of 18 years**. <https://docs.gre.ac.uk/rep/sas/under-18-policy>

Travel (for applicants based overseas)

Your child/ward is expected to make their own independent arrangements to travel to the UK and should discuss these with you prior to booking. **The University is not able to assist with travel arrangements.**

Upon arrival in the UK, your child/ward is responsible for arranging their onward travel to campus. They should discuss and agree these arrangements with you before departure. Please ensure that they arrive in the UK **with a plan for their onward journey from the airport** and they know **the address of their accommodation**. Information on travelling to campus can be found here: <https://www.gre.ac.uk/about-us/travel>

Where possible, the University encourages the parent/guardian to accompany their child/ward to the UK.

The university may have ambassadors based at Heathrow Airport on a limited number of days during Welcome. We recommend that your child/ward plans their arrival in the UK to coincide with our ambassadors, as they will be able to assist with any problems which arise at the airport.

The university's free online International Welcome Programme helps international students prepare for life in the UK as a student. It includes information on what they can expect at the airport and guidance on planning their onward journey. **All students under the age of 18 should register for this programme** as it contains important information to help them stay safe and well. An invitation to register for this programme will be sent shortly before arrival.

Covid regulations and travel to the UK*

Before travelling to the UK, the child should be very clear about what Covid specific rules will apply to them. Some people are required to have a period of quarantine on arrival to the UK. All arrivals have some requirements, including taking tests and completing forms. If this has not been checked carefully before travel, this could result in difficulties for the child as they travel to or enter the UK and on arrival.

If 'red list' rules are in force at the time of travelling and apply to the child, it is expected that a parent will accompany the child and stay with them in a government managed quarantine hotel. If this is not possible, a special exemption must be applied for before travelling.

*Covid restrictions are changing frequently and the relevant detail may have been changed by the UK government since the last edition of this policy. The general principle remains that you should check all restrictions very carefully before making any travel arrangements.

Accommodation

With regards to accommodation, please be advised that students who do not attain the age of 18 years during the Academic session will not be eligible for student accommodation. However, we may be able to provide accommodation for the stipulated quarantine period if students will be travelling from a red-list country. Please contact the Accommodation Services to discuss any accommodation requirements for your child/ward. Contact email addresses for each campus can be found by clicking this [link](#) and going to the bottom of the page. You will need to ensure that your child/ward has access to suitable accommodation upon arrival at the university and for the duration of their studies.

Care

The University's policy for the safeguarding and care of children can be found at: <https://docs.gre.ac.uk/rep/sas/under-18-policy>. Please read this policy carefully.

Please sign and return by email the attached parents/guardians consent form, to the Admissions department to indicate that you have accepted the arrangements as set out in the Framework Policy. **Please note that for international applicants who require a student visa to study in the UK, this form must be signed and returned before a CAS can be released.**

Please email completed forms to aoc@greenwich.ac.uk

If you have any questions or would like further information, please contact Student Wellbeing Service on 020 8331 9635, or email wellbeing@gre.ac.uk.

All records are kept securely within the terms of the University's Data Protection Policy and Data Protection Legislation.

Parents/Guardians Permission Form

I confirm that I give permission for my child/ward to study on the stated programme.

I have read and accept the arrangements for the care of my child/ward as set out within The university's [Under 18 Policy](#).

For applicants based overseas:

- I understand that my child/ward will live independently in the UK and consent to their travel, arrival, accommodation, and care arrangements.
- I understand that my child/ward will have to satisfy the UK immigration requirements for the duration of their studies in the UK. If a student visa is required, I/We give my/our consent for my/our child/ward to apply for this and for the university to undertake all associated processes.

Covid regulations and travel to the UK*

Before travelling to the UK, the child should be very clear about what Covid specific rules will apply to them. Some people are required to have a period of quarantine on arrival to the UK. All arrivals have some requirements, including taking tests and completing forms. If this has not been checked carefully before travel, this could result in difficulties for the child as they travel to or enter the UK and on arrival.

If 'red list' rules are in force at the time of travelling and apply to the child, it is expected that a parent will accompany the child and stay with them in a government managed quarantine hotel. If this is not possible, a special exemption must be applied for before travelling.

*Covid restrictions are changing frequently and the relevant detail may have been changed by the UK government since the last edition of this policy. The general principle remains that you should check all restrictions very carefully before making any travel arrangements.

This consent form must be signed by **both** parents or legal guardians (unless you have sole responsibility for your child/ward)

Please email completed forms to aoc@greenwich.ac.uk

Name of Applicant:	Date of Birth:
Address:	

UCAS Number/Application Number:	Course applied for:
Applicant's Telephone number:	

Parent/Guardian 1

Name	Signature	Date

Parent/Guardian 2

Name	Signature	Date

I understand that while my child/ward is under the age of 18 years, the University requires the name and contact details of a **guardian in the UK** who can be contacted if there are any concerns. Their details are:

UK Guardian Name:
Address:
Telephone number:

PERSON TO BE NOTIFIED IN CASE OF AN EMERGENCY
Name:
Relationship to Applicant:

Home Telephone Number :
Work Telephone Number:

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