Student Success Board

1. Constitution

1.1 The Academic Council has established a Committee known as the Student Success Board (SSB) which reports to the Academic Council.

1.2 SSB has a Faculty Student Success Committee in each Faculty, which report to SSB and the following University sub-committees:
- Learning, Quality & Regulations Committee (LQR),
- Widening Participation Committee
- Employability Committee

1.3 SSB will establish a Sub-strategy Steering Group to oversee the delivery of projects related to the Student Success sub-strategy.

2. Scope

2.1 SSB is responsible for the development and implementation of the University's Student Success sub-strategy.

2.2. SSB oversees the quality and standards of educational provision so as to maximise individual potential and satisfaction of students. It reviews relevant metrics such as the sub-strategy KPIs and those used by other agencies, e.g. Office for Students (OfS). It ensures that the OfS conditions for quality & standards are met in the areas for which the Committee has responsibility.

2.3. SSB also oversees widening participation and delivery of the access and participation plan, work to eliminate the BAME Awarding Gap and improving performance of the Graduate Outcomes KPI; and

2.4 SSB develops and approves Academic Regulations and policies related to educational quality and standards (except those delegated to other Boards covering Partnerships, Programmes and Research).

3. Membership

3.1 The membership shall be as follows:

Ex Officio
- Deputy Vice-Chancellor and Provost *(Chair)*
- PVC Education *(Vice-chair)*
- Associate Deans, Student Success for each Faculty
- Executive Director of Student and Academic Services
- Executive Director of Strategic Planning
- Executive Director and Chief Information Officer
- Executive Director of Estates and Facilities
- Head of Academic and Learning Enhancement
- Head of Student Voice and Representation, Greenwich Students' Union

Other Members
- A Deputy Dean
- Two Heads of School
- One Students' Union representative

3.2   The Other Members of the Board shall normally be appointed annually to the Committee by the Chair. The Deputy Dean and Heads of School shall serve in rotation with other Deputy Deans and Heads of School.

4.   Attendance at meetings

4.1   At the discretion of the Chair, other staff who are not members of the Board may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Committee.

5.   Delegated Authority

The Board is authorised by the Academic Council to approve:

5.1   Plans for implementing the Student Success sub-strategy including the approval and closure of projects recommended by the Sub-strategy Steering Group;

5.2   Academic Regulations and policies within the Board's remit ensuring that there is compliance with academic quality assurance requirements alongside a business-like approach;

5.3   Derogations to Academic Regulations and policies within the Board's remit;

5.4   Good practice exemplars and communications to promote awareness and engagement in the areas within the Board's remit;

5.5   Regularly review the management of academic risk in key areas covered by the Student Success sub-strategy. Approve action plans to take advantage of opportunities, mitigate risk and improve performance;

5.6   Arrangements for any external reviews of educational quality and standards and any resulting actions to be taken; and

5.7   The membership and terms of reference of the Sub-strategy Steering Group and any working groups to be overseen by the Steering Group. As Sub-strategy Steering Groups work to common terms of reference, any amendments to the Steering Group's terms of reference shall be discussed with the Strategy Programme PMO.

6.   Other Duties

The other duties of the Board shall be to:

6.1 Develop and review the University's sub-strategy for Student Success for approval by Academic Council and the Governing Body. Champion and promote reflection, excellence and innovation across all areas covered by the sub-strategy;

6.2 Plan, monitor and audit implementation of the Student Success sub-strategy including the review of key performance indicators and metrics used by external agencies e.g., OfS. Report to the Strategic Programme Board on the implementation of the sub-strategy;

6.3 Oversee the work of the Sub-strategy Steering Group. The Steering Group will recommend the approval of projects related to the Student Success sub-strategy to SSB and oversee their delivery until completion when their formal closure can be recommended to and agreed by SSB. The Steering Group will also maintain the sub-strategy risk register. The Steering Group will report to SSB and also to the Strategy Programme Board on the sub-strategy projects;

6.4 Oversee arrangements for the continual monitoring of quality assurance including annual and risk-based reviews of programmes by Faculties approved by LQR and reports from LQR on the external examiner process and student surveys. Receive reports from LQR on the process, themes and actions;

6.5 Regularly review the effectiveness of student feedback mechanisms within the Committee's remit;

6.6 Advise Academic Council as to whether the University is achieving the requirements of external quality assurance bodies such as the Office for Students, the Quality Assurance Agency and Professional, Statutory and Regulatory Bodies;

6.7 Oversee achieving improved performance in the key areas of widening participation via the access and participation plan, eliminating the BAME Award Gap and improving Graduate Outcomes KPI, monitoring relevant KPIs;

6.8 Regularly scan the Higher Education sector and other organisations for best practice and innovation in areas within the Committee's remit, which are worth considering for implementation;

6.9 Recommend to Academic Council the Degree Outcomes Statement and the Student Protection Plan for approval by the Governing Body;

6.10 Monitor the operation and decisions of its sub-committees and consider any proposals/recommendations from them;

6.11 Make recommendations to Academic Council in respect of the terms of reference and membership of its sub-committees; and

6.12 Ensure active consideration of equality, diversity, inclusion and sustainability in the conduct of the Committee's business.

7. Standing Orders

7.1 The Board must adhere to the [Standing Orders for Academic and Executive Committees](#).

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