

Sustainability Management Committee

1. Constitution

- 1.1 The Vice-Chancellor has established a Sustainability Management Committee (SMC), which reports to the University Health, Safety, Sustainability & Wellbeing Board (HSSWB).

2. Scope

- 2.1 SMC leads on the University's strategies, regulations, policies and procedures in respect of environmental sustainability. It seeks continuous improvement of the University's sustainability performance indicators.
- 2.2 The [Sustainability Policy](#) states that "Our role in teaching and research means we should educate future decision-makers and apply academic study to help solve many of the sustainability issues society faces. We also need to operate in ways that ensure we meet our economic and social responsibilities, whilst protecting the natural systems upon which the institution ultimately depends".
- 2.3 SMC will seek to ensure that sustainability goals are integrated into the University's strategy, systems and culture. The University's strategy is to "create a green and sustainable university and actively encourage and support sustainable development and principles of sustainable learning and teaching practice in curriculum development and delivery".

3. Membership

- 3.1 The membership shall be as follows:

Ex Officio

- Deputy Vice-Chancellor (Research & Knowledge Exchange) (*Chair*)
- Chief Operating Officer
- Chief Financial Officer
- Executive Director of People
- Executive Director and Chief Information Officer
- Executive Director of Estates & Facilities
- Executive Director of Student and Academic Services
- Executive Director of Marketing and External Relations
- Head of Sustainability
- 4 x Faculty Operating Officers

Other Members

- 1 x Greenwich Student Union Sabbatical Officer

A member of the Student Success Board shall be appointed to the Committee by the Chair if not already included in the Committee's membership.

4. Attendance at meetings

- 4.1 The Sustainability Projects Officer will attend meetings. At the discretion of the Chair, other staff who are not members of the Committee may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Committee.

5. Delegated Authority

The Committee is authorised by the Vice-Chancellor to approve:

- 5.1 Action Plans to improve performance and mitigate risk in the area of Sustainability;
- 5.2. Good practice and communications to promote awareness and engagement in Sustainability; and
- 5.3 Procedures in the area of Sustainability, ensuring adherence to legal and regulatory requirements and best practice.

6. Other Duties

The other duties of the Committee shall be to:

- 6.1 Develop and review the Sustainability Strategy and make recommendations to HSSWB;
- 6.2 Consider reports from the sub and enabling strategy boards and Faculties and Directorates on their progress in meeting the University's sustainability KPIs and objectives and those specifically relevant to the members' areas;
- 6.3 Develop cross-university initiatives that bring together Faculties and Directorates in the development and delivery of sustainability projects;
- 6.4 Develop and review regulations and policies, including the Sustainability Policy and all sustainability sub-policies and other strategic documents related to the Committee's remit, and recommend them to HSSWB. Ensure adherence to legal and regulatory requirements and best practice;
- 6.5 Recommend for HSSWB approval planned programmes of work including targets and required resources including the 2030 Net Zero Carbon Action Plan, the Biodiversity Action Plan and other strategic sustainability plans. Champion and promote reflection, excellence and innovation across all areas covered by the Committee;
- 6.6 Implement the planned programme of work, regularly monitoring progress and reporting to HSSWB. Ensure that the data and metrics used to monitor implementation are as robust and reliable as possible;

- 6.7 Review business cases where appropriate and make recommendations to HSSWB for resourcing;
- 6.8 Ensure the University maintains its accreditation of ISO140001 Environmental Management System Standard. Consider the outcomes of internal audits and annual external surveillance audits to continually improve performance;
- 6.9 Monitor the University's performance in relevant league tables e.g., People and Planet, Times University Impact ratings and make recommendations to HSSWB to enable improvement;
- 6.10 Monitor the University's activity and performance against each of the United Nations 17 Sustainable Development Goals;
- 6.11 Monitor risks for areas within the Committee's remit. Develop action plans to take advantage of opportunities, mitigate risk and improve performance for HSSWB approval;
- 6.12 Identify training and development needs and make recommendations for their resourcing;
- 6.13 Regularly scan the HE sector and other organisations for best practice and innovation in areas within the Committee's remit which are worth considering for implementation;
- 6.14 Communicate with University students and staff and periodically review the effectiveness of this, to raise awareness and engagement with areas within the Committee's remit;
- 6.15 Develop the Committee's annual sustainability report. Recommend the annual sustainability report to HSSWB for approval; and
- 6.16 Ensure active consideration of equality, diversity and inclusion in the conduct of the Committee's business.

7. Standing Orders

- 7.1 The Committee must adhere to the [Standing Orders](#) for Academic and Executive Committees.

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