

# Privacy Notice for Volunteer Lawyers / Caseworkers in the Legal Advice Centre

The University of Greenwich processes the following personal data about you:

- Your name;
- Your contact information;
- Your professional status and qualifications;
- Your experience, expertise, and areas of particular interest;
- Your feedback on your work with the Legal Advice Centre.

We obtain this data about you from you directly. We may also confirm certain details that you have provided to us by consulting sources in the public domain, including professional regulatory bodies such as the Solicitors Regulation Authority and the Bar Council.

We keep this data for the period of your volunteering, plus six years.

We process personal data about you for the following reasons:

- To administer and manage your role as a volunteer lawyer or caseworker;
- To provide a high quality and safe Legal Advice Centre service to clients and student volunteers.

We rely on the following legal bases for processing your data:

Contract with the individual

Legitimate interests

You can find out more information about this by looking at our [Data Processing Activities Register](#).

You have rights as a Data Subject. You can see more information about those rights [on our website](#).

To contact Peter Garrod, the University of Greenwich Data Protection Officer and University Secretary,  
email: [compliance@gre.ac.uk](mailto:compliance@gre.ac.uk)

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