

## Programmes and Partnerships Management Committee

### 1. Constitution

- 1.1 The [Academic Council](#) has established a Committee known as the Programmes and Partnerships Management Committee (PPMC) which reports to the Partnerships Board (PB). It oversees on behalf of PB the work of Faculty Programmes and Partnerships Management Committees (FPPMC).

### 2. Scope

- 2.1 PPMC is concerned with the operational aspects of the approval and oversight of educational partnerships<sup>1</sup> and academic programmes.
- 2.2 Educational partnerships: PPMC is responsible for overseeing the due diligence processes for new UK and TNE partnerships following approval of their business cases by PB and recommends final approval of the partnership to PB.
- 2.3 Programmes: PPMC is responsible for approving, making major changes, suspending or terminating programmes (including degree apprenticeships), escalating decisions by exception to PB for PB's approval.
- 2.4. PPMC shall monitor key metrics and risks relating to partnerships and programmes and report on them to PB.

### 3. Membership

- 3.1 The membership shall be as follows:

#### **Ex Officio**

- Director of Marketing and External Relations (*Chair*)
- Deputy Vice-Chancellor (*Vice-Chair*)
- 4x Associate Deans (Student Success)
- Head of Quality Assurance / Quality Assurance Operations Manager
- Head of Library Services
- Head of Academic and Learning Enhancement
- Assistant Director of Finance or nominee

#### **Other Members**

- GSU Head of Student Voice and Representation / GSU officer nominee

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<sup>1</sup> Includes franchised programmes, validated programmes, articulation and progression agreements, and joint and dual awards.

#### **4. Attendance at meetings**

- 4.1 The Deputy Deans and the Associate Director, Employability and Apprenticeships may attend for matters relevant to them.
- 4.2 At the discretion of the Chair, other staff who are not members of the Committee may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Committee.

#### **5. Delegated Authority**

- 5.1 PPMC is authorised by the Academic Council to:

- Approve, suspend and discontinue academic programmes and modules, including degree apprenticeships;
- Approve amendments to programmes and modules (except where approval has been delegated to FPPMCs in regulations/policies approved by PB);
- Approve student mobility partnerships (e.g. student exchanges).

In so doing, PPMC shall ensure compliance with academic quality assurance requirements and the University's regulations, policies and procedures.

- 5.2 PPMC shall refer decisions under 5.1 by exception to PB where PPMC considers PB's approval is necessary, e.g. for ethical, reputational, financial or academic quality reasons, or because PPMC considers that there are significant strategic implications.

#### **6. Other Duties**

The other duties of the Committee shall be to:

- 6.1 With respect to UK and TNE educational partnerships:

- Oversee due diligence processes on new partnerships following the approval of the business case for the new partnership by SB;
- Following the conclusion of due diligence, recommend final approval of new partnerships to PB for approval;
- Review proposals to expand existing partnerships and recommend to PB for approval;
- Consider whether to suspend or discontinue partnerships and recommend to PB for approval;
- Oversee the periodic review of partnerships and report on the outcome to PB.

- 6.2 Review regulations, policies and procedures for partnerships, programmes and modules and recommend changes to PB, ensuring effective co-ordination over changes with the Learning Quality and Regulations Committee;

- 6.3 Monitor metrics on partnerships and programmes (e.g. a partnerships dashboard) and report periodically to PB;
- 6.4 Make recommendations to PB to improve the quality of partnerships and programmes;
- 6.5 Monitor risks related to partnerships. Maintain the partnerships risk matrix and report it at least annually to PB. In between, escalate risks to PB in accordance with protocols agreed by PB;
- 6.6 Undertake the regular review of the academic portfolio ensuring that programmes are market-informed, academically excellent and financially viable. Make recommendations to PB;
- 6.7 Review the efficiency and effectiveness of co-ordination and support for partnerships and make recommendations to PB;
- 6.8 Oversee any external reviews of partnerships and report the outcomes to PB;
- 6.9 Monitor the operation and decisions of the FPPMCs and consider their proposals/recommendations;
- 6.10 Make recommendations to PB in respect of the terms of reference and membership of FPPMCs; and
- 6.11 Ensure active consideration of equality, diversity, inclusion and sustainability in the conduct of the Committee's business.

## **7. Standing Orders**

- 7.1 The Committee must adhere to the [Standing Orders for Academic and Executive Committees](#).
- 7.2 The Committee shall normally meet approximately every 8 weeks.

Approved by the Academic Council 14 June 2023  
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