

Summary of changes to Academic Regulations and related Student Policies and Procedures (2023-24)

We have made some clarifications and changes to several of our academic regulations and related student policies and procedures for the 2023-24 academic year.

Below is a summary of the changes we have made with direct links to the individual documents. You can find all our regulations, policies and procedures on our website at www.gre.ac.uk/policies. This document will also be made available on the website.

Minor changes to wording and/or terminology that do not affect how the regulations, policy or procedure work in practice have not been included in this summary.

Unless otherwise stated, changes apply to all students (continuing and new) with effect from the beginning of the 2023-24 academic year.

If you have a question about any of these changes, please contact your programme team or the [Greenwich Students' Union](#) advice service.

1. [Academic Regulations for Taught Awards](#)

Section	Commentary
D5. Gaining credit	Compensation: D5.9-D5.14 – this section has been updated to clarify how compensation will be applied across the full range of taught programmes
D8. Reassessment	Resit: D8.1-8.4 – updated to clarify how the Progression and Award Board (PAB) determine whether to offer a resit opportunity and how it is applied. Best Grade Standing (new section): D8.5-D8.8 – This new section details how best grade standing will be applied to a resit of an assessment following an initial failed first attempt - the greater of the two marks obtained will be recorded to calculate the overall module mark with any required capping of marks applied where applicable.

	<p>Progression Trailing Credit (formerly known as Progression with Intermediate Standing):</p> <p>D8.13-D8.16 – This section has been updated and details the new regulations where, at the point of progression to their next academic stage a student has not passed all modules, they may be given the opportunity to progress trailing credit up to the maximum credits stipulated.</p>
D9. Reassessment with accepted extenuating circumstances	This section has been updated to clarify how the Progression and Award Board will take account of the outcome of a successful claim for extenuating circumstances in determining a progression or final award decision incorporating the changes in section D8.

2. [Assessment Misconduct Procedure \(Taught Awards\)](#)

Section	Commentary
1. Principles	<p>1.3 – New section clarifying how cases involving suspected use of Artificial Intelligence (AI) will be conducted.</p> <p>1.7 - New section specifying that extenuating circumstances do not excuse assessment misconduct.</p>
2. Scope	2.3 - New section specifying the process where an offence has been detected after the Progression and Award Board has sat.
3. Definitions	3.1 – The inclusion of specific reference to AI as a form of improper conduct.
4. Guidance on the scale of offences	<p>4.2 – inclusion of the use of AI being clearly defined as a category 2 offence</p> <p>4.3 – inclusion of the following two new offences as a category 3 offence:</p> <ul style="list-style-type: none"> • an aggravated case of the use of AI • making a false claim or use of falsified documents to gain academic advantage, such as evidence provided as part of a claim for extenuating circumstances or an academic appeal.
5. Reporting a suspected offence	5.2 – New section regarding initial conversations that will enable academics to determine if a prospective breach of the Assessment Misconduct Procedure has taken place.
6. Category 1 offences	<p>6.1 - Addition of internal process timelines.</p> <p>6.7 - See new section 9.</p>
7. Investigative Interview Cat 2/3 offences	<p>7.1 / 7.3 - Addition of internal process timelines</p> <p>7.10 - See new section 9.</p> <p>7.12 – New section clarifying the process where a referral has been made following a Stage 1 investigation under the Student Disciplinary Procedure.</p>
8. Assessment offences panel	<p>8.1 - Addition of internal process timelines.</p> <p>8.9 - See new section 9.</p>

9. Review and appeal procedures	New section clarifying right of review/appeal at each stage of the assessment misconduct process.
Appendix A	<ul style="list-style-type: none"> • Level 1 Category 1 outcome updated to include reference to the university's academic integrity course. • Inclusion of making a false Extenuating Circumstances claim or Academic Appeal and/or using falsified documentation as a Category 3 offence.

3. [Academic Appeals Policy and Procedure \(Taught Awards\)](#)

Section	Changes
2. Scope	2.7 - New section clarifying the process where the appeal content has already been considered and concluded.
4. Grounds for Appeal	<p>4.1 Extenuating Circumstances</p> <p>a) Appeals for rejection of an EC claim as a result of late submission will now be considered immediately following the claim outcome rather than after the Progression and Award Board (PAB) have issued the student's results.</p> <p>d) Updated to clarify that appeals can only be submitted where no explanation is provided for the outcome.</p> <p>4.2 Progression and Award Board</p> <p>a) amended to reflect changes to 4.1a). This ground now only covers instances where the student failed to submit an EC claim prior to the PAB.</p>
5. How to Appeal	Sections 5.4-5.6 updated to clarify the process where evidence is not submitted with the academic appeal.
6. Initial Consideration of the Appeal	<p>6.1 - updated to reflect changes to section 4.1.</p> <p>6.2 – internal process timelines have been added.</p>
7. Stage 1 Consideration of the Appeal	7.2 - internal process timelines have been added.
8. Stage 2 – Academic Appeals Committee	8.1 - internal process timelines have been added.

4. [Extenuating Circumstances Policy and Procedure](#)

Section	Changes
3. Definitions	This section has been updated to provide greater clarity on types of assessment.
5. EC Claim categories	5.2 – New section clarifying the process for extension requests.
6. Supporting evidence	6.6 – updated to clarify the process where an allegation is raised that submitted evidence may be falsified.
9. What happens next	This new section clarifies what the next stage for students once the Extenuating Circumstances claim outcome has been issued.

5. Student Disciplinary Procedure

Section	Commentary
2. General Principles	2.3 - This new section clarifies the process where the alleged misconduct relates to making a false Extenuating Circumstances claim or Academic Appeal and/or using falsified documentation.
6. Misconduct that is also a criminal offence	6.2 – Addition of specific reference to the accepting of a simple caution.
7. Precautionary action pending investigation	7.9 - Removal of the requirement to reconfirm the exclusion/suspension status every four weeks. Regular monitoring of the case will be undertaken to ensure that students do not remain excluded/suspended for longer than necessary.
11. Stage 0 – preliminary investigation	11.4 – Clarification on the timing of providing evidence to the student prior to interview.
12. Stage 1 – formal investigation	12.5 – Clarification on the timing of providing evidence to the student prior to interview. 12.9.3 - New outcome added confirming that the case investigator may refer a case to an Assessment Offences Panel for consideration. 12.12 - New section clarifying the process where the outcome is referral to an Assessment Offences Panel.
13. Stage 2 – university disciplinary committee	13.17 – Clarification on the powers of the committee where several allegations may result in different outcomes.

6. Student Engagement Policy and Procedure

Section	Commentary
4. Authorised Absence	4.2 - Clarification of who can authorise absence. 4.6 - Clarification of duration of absence to be approved.
5. Measuring Attendance and Engagement	5.1 - The inclusion of lectures for attendance monitoring for taught students. 5.11 - Clarification on how often exceptional circumstances can be considered for PGR students 5.12 - The end point at which PGR students must demonstrate engagement is now the viva.
6. Engagement Monitoring Escalation Process	6.5 - Clarification that sponsorship for students on an international visa will be curtailed at the point of withdrawal. 6.8 - Addition of 60-days non-engagement as reason for withdrawal.

7. Appeals against a withdrawal	7.9 (ii) - Addition of condition that reinstatement as an appeal outcome is not available to students withdrawn under the new section 6.8.
Appendix B Engagement appeal committee	Removal of Appendix B as this stage of the process is no longer in place.

Update provided by:
[University of Greenwich Academic Registry](#)

September 2023