

Visa Fees and Loan Policy Guidance and Information

August 2023

Visa Fees

The University of Greenwich is a sponsor of Skilled Worker visas. When applying for a Skilled Worker visa, candidates will be told how much they will need to pay.

Candidates will need to be able to cover the costs of their visa fees when applying, as visa loans are only processed once employment commences.

Application fees

Usually, candidates applying from outside the UK, the standard fee depends on whether candidates will be in the UK for:

- Up to 3 years - £625 per person
- More than 3 years - £1,235 per person

If you're applying from inside the UK to extend, switch or update your visa, the standard fee depends on whether you'll be in the UK for:

- Up to 3 years - £719 per person
- More than 3 years - £1,423 per person

Healthcare surcharge

Candidate's also have to pay the healthcare surcharge for each year of their stay - this is usually £624 per year.

Money to support yourself

Candidates must have at least £1,270 in their bank account to show they can support themselves in the UK.

The money needs to be available for at least 28 days in a row. Day 28 must be within 31 days of applying for this visa.

Candidates will usually need to show proof of this when they apply, unless either:

- They have been in the UK with a valid visa for at least 12 months
- The University of Greenwich can cover costs during the first month in the UK, up to £1,270

Dependents

Your partner and children will also need to prove they can support themselves while they are in the UK. Check how much they need here:

<https://www.gov.uk/skilled-worker-visa/your-partner-and-children>

If University of Greenwich can support you instead

Your certificate of sponsorship must confirm this. We will need to complete the “sponsor certifies maintenance” section on the certificate. Please see the below link to use the tool to calculate your visa fees:

<https://www.gov.uk/visa-fees>

Visa Loan Policy

The University of Greenwich has a Visa Loan Policy in place that covers a candidate’s visa expenses (this includes the Visa Application Fee and Immigration Health Surcharge). This loan must be paid back to the university over a period of 2 years.

The general process of obtaining the Visa Loan is as follows:

- The Candidate completes the Visa Loan form stating the items and fees incurred
- The Candidate will keep their receipts/confirmation of payment
- The Staff Visa Compliance officer will obtain a supporting statement from the Candidate’s Director or Pro Vice Chancellor
- The Executive Director of People will provide authorisation
- Staff Visa Compliance Officer will then forward this to the Finance Team
- The Candidate will be contacted regarding the funds going into their account, and repayment plan

For more information, please see the below link:

[Visa Costs Loan Policy and Procedure](#)