

Safeguarding & Compliance Committee

1. Constitution

- 1.1 The Vice-Chancellor has established a Safeguarding & Compliance Committee (S&CC), which reports to the University Health, Safety, Sustainability & Wellbeing Board (HSSWB).
- 1.2 S&CC will liaise with the [Learning, Quality & Regulations Committee](#) where appropriate.

2. Scope

- 2.1 S&CC oversees arrangements in the University to ensure compliance and best practice in respect of the following:
 - Prevent duty
 - Safeguarding under 18 year olds and vulnerable adults
 - Safeguarding aspects of students engaged in regulated activities
 - Sexual violence and harassment
 - Hate crime
- 2.2 S&CC supports and promotes the welfare of staff, students and visitors and will seek to ensure provision of a safe environment conducive to work, study and the enjoyment of a positive experience for all members of the University community.

3. Membership

- 3.1 The membership shall be as follows:

Ex Officio

- University Secretary (*Chair*)
- Executive Director of Student and Academic Services (*Vice-Chair*)
- Executive Director of Human Resources
- General Counsel
- Assistant Director of Student and Academic Services (Student Services)
- Assistant Director of Student and Academic Services (Student Centre)
- CEO of Greenwich Students' Union
- Executive Director and Chief Information Officer
- Head of Estates and Facilities Operations

Other Members

- 2 x Associate Deans (Student Success)
- 2 x Local Safeguarding Officers

- 3.2 The other members shall be appointed to the Committee by the Chair and shall serve terms of one year in rotation with others in those roles ensuring that all Faculties are represented.

4. Attendance at meetings

- 4.1 At the discretion of the Chair, other staff who are not members of the Committee may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Committee.

5. Delegated Authority

The Committee is authorised by Vice-Chancellor to approve:

- 5.1. Action Plans to improve performance and mitigate risk in Safeguarding;
- 5.2. Good practice and communications to promote awareness and engagement in Safeguarding; and
- 5.3. Procedures in the area of Safeguarding, ensuring adherence to legal and regulatory requirements and best practice.

6. Other Duties

The other duties of the Committee shall be to:

- 6.1 Review and develop regulations and policies related to the Committee's remit for recommendation to HSSWB. Ensure adherence to legal and regulatory requirements and best practice;
- 6.2 Recommend for HSSWB approval an annual programme of work including targets and required resources. Champion and promote reflection, excellence and innovation across all areas covered by the Committee;
- 6.3 Implement the programme of work ,regularly monitoring progress and reporting to HSSW. Ensure that the data and metrics used to monitor implementation are as robust and reliable as possible;
- 6.4 Monitor and update risk assessments for areas within the Committee's remit, including the University's Prevent risk assessment and action plan. Develop action plans to take advantage of opportunities, mitigate risk and improve performance;
- 6.5 Review any necessary actions to meet the Office for Students' *Statement of expectations on Preventing and Addressing Harassment and Sexual Misconduct affecting students in Higher Education*;
- 6.6 Identify training and development needs and make recommendations for their resourcing;
- 6.7 Regularly scan the HE sector and other organisations for best practice and innovation in areas within the Committees remit, which are worth considering for implementation;

- 6.8 Review any audits and ensure any recommendations are implemented so as to continually improve performance;
- 6.9 Recommend the Annual Safeguarding report to HSSWB; and
- 6.10 Ensure active consideration of equality, diversity and inclusion in the conduct of the Committee's business.

7. Standing Orders

- 7.1 The Committee must adhere to the [Standing Orders](#) for Academic and Executive Committees.

March 2023

Document owner: University Secretary