

## University Widening Participation Committee

### 1. Constitution

- 1.1 The [Academic Council](#) has established a Committee known as the University's Widening Participation Committee (UWPC), which reports to the University Student Success Board (USS).

### 2. Scope

- 2.1 UWPC is responsible for developing the University's Access & Participation Plan which must be formally approved by the Academic Council and Governing Body and the Office for Students (OfS). The Committee also monitors implementation of the Plan against the Plan's targets and other widening participation objectives. It monitors implementation of approved widening participation projects and is responsible to drafting institutional responses to OFS monitoring/oversight requests.

### 3. Membership

- 3.1 The membership shall be as follows:

#### **Ex Officio**

- A Faculty Pro-Vice-Chancellor appointed by the Vice-Chancellor (*Chair*)
- Associate Director of UK Recruitment (*Deputy Chair*)
- CEO Greenwich Students' Union
- Director of Student & Academic Services
- Head of Information Advice and Participation Services
- Director of Strategic Planning & Business Intelligence
- Head of Outreach & Educational Partnerships
- Assistant Director of Student and Academic Services (Student Services)
- Assistant Director of Finance

#### **Other Members**

- A student representative nominated by Greenwich Students' Union
- 1 x Associate Dean (Student Success) appointed by the Chair

### 4. Attendance at meetings

- 4.1 At the discretion of the Chair, other staff (e.g. APP named project and evaluation leads) who are not members of the Committee may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Committee.
- 4.2 At the discretion of the Chair, working sub-groups may be formed to focus on specific issues/reporting that will then report back to the UWPC.

## **5. Delegated Authority**

The Committee has no delegated powers authorised by the Academic Council.

## **6. Other Duties**

The other duties of the Committee shall be to:

- 6.1 Developing the University's Access & Participation Plan (the Plan) for recommendation to the Student Success Committee prior to approval by the Academic Council and Governing Body;
- 6.2 Oversee widening participation across the University and the systemic delivery of interventions to deliver the Plan;
- 6.3 Monitor implementation of the Plan and achievement of its targets and other objectives;
- 6.4 Liaise with Planning and Statistics and ILS to ensure appropriate systems are in place to enable the Committee to monitor data and information on impact and student outcomes related to the Plan including the progress of widening participation groups across the student lifecycle;
- 6.5 Oversee relevant submissions to the OfS to ensure the University's compliance with the requirements of the Office for Students relating to access and participation;
- 6.6 Recommend the approval of projects to take forward the Plan. Monitor the implementation and impact of approved projects;
- 6.7 Oversee implementation of the elements of the Partnerships sub-strategy that relate to access and participation especially those relating to Schools and FE Colleges;
- 6.8 Ensure that the expenditure on activities outlined in the Plan give value for money, meet the expectations of the Office for Students (OfS) and are having the required impact on student outcomes;
- 6.9 Receive for comment any reports on access and participation required by the OfS;
- 6.10 Horizon scan for likely future OfS policies and strategies in respect of access and participation. Also for any Universities which have leading edge practices in any key access and participation areas; and
- 6.11 Ensure active consideration of equality, diversity, inclusion and sustainability in the conduct of the Committee's business.

## 7. **Standing Orders**

- 7.1 The Committee must adhere to the [Standing Orders for Academic and Executive Committees](#).

February 2023

Document owner: University Secretary