

International Hardship Fund Application 2022-23

The International Hardship Fund is available to EU students not in receipt of a maintenance loan and international students at the University of Greenwich who have encountered the unforeseen short-term costs.

It is expected that all students organise adequate financial provision before commencing study, and all applicants must provide evidence of this, and the steps they have taken to improve their financial position.

Successful applicants will be awarded a payment of up to a max of £1,000.

Application will close on the 14th of July 2023

Eligibility

- You are a International fee-paying student or EU student not in receipt of a maintenance loan
- You are an undergraduate, postgraduate and research programme student at the University of Greenwich.
- You'll be studying at Greenwich, Avery Hill, or Medway Campus (except Medway School of Pharmacy) or one of our Partner Colleges where your tuition fees are paid directly to the university.
- You must be able to demonstrate that you have less than £500 in all bank accounts, both in the UK and at home.
- You must be up to date with all fee payments.
- You must have completed this application form and provided all the evidence requested below.

Submission and Supporting Evidence

Please submit the FULLY completed application form with supporting documentation relative to the applicant's circumstances as per the student Check list in PDF or Word Format to fab@gre.ac.uk

Part 1: Personal Details

Student ID number	0	0							
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>									
First Names (in full):									
Family name (in full):									
Full UK Current address:									
Postcode:									
Email: _____@gre.ac.uk Mobile number: 07 _____ Age: _____									

Part 2: Programme Details

Programme Title: (e.g BA Sociology)	* Undergraduate/Postgraduate
*Delete as appropriate	
Main campus/college you are currently studying:	
Current Year of Study: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	
Is this a repeat year: Yes/No	
Is this your final year: Yes/No	
Is this a placement year: Yes/No	

Part 3: Personal Statement - This section must be completed

*Please explain how your financial circumstances have changed since you came into the UK?
What actions have you taken to resolve the situation described above?*

Part 4: Accommodation details**Rent:****Per Week £****Per Month £****Are Bill included Yes/No****Do you live:****a. In halls of residence?** ☐**b. As single parent with child/children?** ☐**c. With partner/spouse?** ☐**d. Alone?** ☐**e.*In shared accommodation?** ☐**f. With parent(s) or guardian(s)?** ☐*** How many adults live at this address including yourself? _____*****Do you share all household expenses equally? Yes/No****Part 5: Income****Employment wages:****Per Week £****Per Month £****Spouse / Partners Income:****Per Week £****Per Month £****Any other income – Including Parental Support: Per Week £****Per Month £**

STUDENT CHECKLIST – You must attach the following photocopies to this form before emailing:

This evidence is crucial to your application. Failure to provide all the evidence requested **will delay** your application

1. Evidence of rent- Tenancy Agreement

If you are in university accommodation (halls of residence), you do not have to provide evidence of rent as this can be verified internally. If you are in private rented accommodation, you must provide a copy of your tenancy agreement and evidence of payments from bank statement to cross reference amount stated in the tenancy agreement.

2. Your current and fully detailed Bank/Building Society statements for ALL bank accounts for the last three months. Held by you and spouse / partner if applicable

These should be scanned copies of the most recent three months, clearly annotated with a brief explanation of all transaction, to show as far as possible, where your money has been spent and where credits are from. If you do not have a recent bank statement, please print the recent transactions if you have an online banking account.

3. Evidence of all incomes stated on the application including spouse/partner income where applicable (rate of pay, wage slips etc.)

4. Please provide any other evidence not provided above to demonstrate your financial hardship

Original documents must be available for verification by the University. Your application will not be considered if you fail to attach relevant documents and/or if you fail to answer all the relevant questions. This information is crucial to your application and failure to supply all the evidence requested will delay your application.

All documents must be provided in PDF format

Part 6: Declaration of Eligibility

I certify that to the best of my knowledge, I fulfil the following criteria: (please tick relevant boxes)

- ☐ I am an EU national without receipt of a maintenance loan
- ☐ I am an International Student paying overseas fees
- ☐ I confirm that I am registered and in attendance on the programme described in this form
- ☐ I confirm I have provided details of ALL my bank/savings/investment accounts
- ☐ I confirm that the information that I have given on this form is correct and complete to the best of my knowledge and giving false information will automatically disqualify my application
- ☐ I understand that if I have provided you with any third-party personal data, I should inform the individual or individuals named that I have disclosed their details to the University.

Student Signature: _____ **Date:** _____

Data Protection Act 1998:

The University of Greenwich is a data controller in terms of the 1998 legislation. The Office of Students Affairs follows University policy in matters of data protection. The data requested in this form is covered by the notification provided by the University under the Data Protection Act. Personal data will be used solely in the department for statistical purposes and electronic record keeping.

The data will not be passed to any other third party without your consent, except when the University is required to do so by law. Any formal enquiries concerning the use of data noted here should be addressed to the Head of Student Finance and Financial Support

Applications are seen only by Student Affairs staff and HEFCE for audit purposes. It may be necessary for additional supporting information to be sought from other University staff in order for us to reach a decision

Part 7: Payment

Payment will be made directly to your nominated bank account It is your responsibility to input the details onto the portal and to keep them up to date. To do this, log in to the portal at <https://portal.gre.ac.uk/cp/home/displaylogin> select Student Records, then Personal Information then 'View bank details' and follow the instructions. This is a secure area that updates the information directly onto your student record