Researcher Training Schedule for PGR Students & Staff 2021/22

Further details on training will be circulated on a regular basis giving more information on the individual sessions. Booking is essential and your early registration is required as places are limited. Please be aware of the **Training Events Cancellation Information** which may be applied for non-attendance. The link to Pulse can be found on the Research tab of the Portal. Please ensure that you use the correct student/staff credentials to access relevant training details.

■ **Staff only sessions** ■ **Staff and PGRs sessions** ■ **PGRs only sessions**

'Essentials' of Researcher Training Programme for Staff at the University of Greenwich

Who should attend	Session Title	Lead Researcher Training Office	Date | Location | Time
* This session is linked with staff appraisal for all new staff on the 'research' and 'enterprise' pathways and is a refresher every three years for existing staff on these pathways. The session is optional for those on the 'teaching' pathway.

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*** Mandatory only for those supervising international overseas students on visas such as Tier 4; refresher every 3 years. | Part 1: Undertaking and managing research* | Karena Whiting | Tue 16 November 2021 Online \| 10.00-12.00

Wed 9 February 2022 Medway, room TBC \| 10.00-12.00

Tue 10 May 2022 Greenwich, room TBC \| 14.00-16.00 |
| | Part 2: Recruitment & selection of PGR students** | Karena Whiting | Thu 18 November 2021 Online \| 14.00-16.00

Tue 8 February 2022 Online \| 10.00-12.00

Wed 11 May 2021 Medway, room TBC \| 10.00-12.00 |
| | Part 3: Supervising PGR students** | Karena Whiting | Thu 25 November 2021 Online \| 09.30-13.00

Wed 16 February 2022 Greenwich, room TBC \| 13.00-16.30

Tue 24 May 2021 Medway, room TBC \| 13.00-16.30 |
| | Part 4: International compliance*** | Karena Whiting | Tue 2 November 2021 Online \| 10.00-12.00

Tue 29 March 2022 Medway, room TBC \| 14.00-16.00 |
| | Part 5: Research Ethics**** Important: Please note that for those requiring ethics training, both sessions detailed below must be completed. Attendance / participation at | | |

****Mandatory only for those undertaking / supervising research that requires ethical approval; refresher every 3 years.	each session will be noted by RETI, and certification will be issued for each area completed.		
	Ethical Research online courses: - Becoming an ethical researcher - Research Ethics in Practice	Harvinder Birdi	Epigeum account registration required: at: https://courses.epigeum.com/register Using university email: @greenwich.ac.uk Entry restricted access token: a3cac962

'Optional' training for postgraduate research students (PGRs only)

Training aspect	Session Title	Lead Researcher Training Officer	Date | Location | Time
Writing support	Academic Writing: Reduce Anxiety - *external facilitator*	Harvinder Birdi	Thu 9 December 2021 Online | 10:00-13.00 Mon 7 March 2022 Medway, room TBC | 13:30-16.30
	Writing retreat: To complete drafts and support for proof reading	Karena Whiting	Tue 25 – Thu 27 January 2022 Online | 09:30-16.30 Tue 5 –Thu 7 April 2022 Online | 09:30-16:30
Supporting the PhD journey	Your PhD in a Day	Karena Whiting	Thu 31 March 2022 Greenwich, room TBC | 10:00-13.00
	Understanding the Doctoral Viva – *external facilitator*	Karena Whiting	Wed 24 November 2021 Online | 10.00-12.00 Tue 1 February 2021 Online | 14.00-16.00 Thu 28 April 2022 Online | 10.00-12.00
Presentation skills	3MT 2021 Powerful Presentations Masterclass for 3MT participants – *external facilitator*	Harvinder Birdi	Fri 28 January 2022 Greenwich, room TBC | 10:00-13:00
	3MT 2021 Powerful Presentations for Finalists – *external facilitator*		Mon 25 April 2022 Medway, room TBC | 10:00-13:00
Research funding	Applying for postdoctoral fellowships-PGRs – *external facilitator*	Harvinder Birdi	Fri 29 April 2022 Online | 10:00-13.00
Research ethics	Ethical Research online courses: - Becoming an ethical researcher - Research Ethics in Practice	Harvinder Birdi	Epigeum account registration required: at: https://courses.epigeum.com/register using university email: @greenwich.ac.uk entry restricted access token for PGRs: **986d1101**

Additional research skills	UEA Online Training Series for PGRs: -*external facilitator*	Harvinder Birdi	Online virtual classroom (Webinar) Booking via UEA
	Module 1: Academic Writing	Harvinder Birdi	Morning webinars | 10:00 12:00 Tue 16 Nov 2021, Wed 17 Nov, Thu 18 Nov, Tue 23 Nov, Tue 8 Feb 2022, Wed 9 Feb, Tue 15 Feb, Wed 16 Feb, Tue 15 Mar, Wed 16 Mar, Tue 22 Mar, Wed 23 Mar Evening webinars | 19:00 – 21:00 Tue 5 Oct 2021, Wed 6 Oct, Thu 7 Oct, Tue 12 Oct, Wed 13 Oct, Thu 14 Oct, Tue 19 Oct, Wed 20 Oct Thu 21 Oct, Tue 26 Oct, Thu 28 Oct, Tue 11 Jan 2022, Tue 18 Jan, Tue 25 Jan, Tue 1 Feb
	Module2: Qualitative Research Skills		Morning webinars | 10:00-12:00 Tue 11 Jan 2022, Wed 12 Jan, Tue 18 Jan, Wed 19 Jan Evening webinars | 19:00 – 21:00 Tue 2 Nov 2021, Thu 4 Nov, Tue 9 Nov, Thu 11 Nov, Tue 16 Nov, Thu 18 Nov Tue 23 Nov, Thu 25 Nov, Tue 8 Feb 2022 Tue 15 Feb, Tue 22 Feb, Tue 1 Mar Tue 26 Apr, Wed 27 Apr, Tue 3 May Wed 4 May
	Module 3: Finishing your PhD		Morning webinars | 10:00-12:00 Tue 29 Mar 2022, Wed 30 Mar, Tue 5 Apr Evening webinars | 19:00 – 21:00 Tue 30 Nov 2021, Wed 1 Dec, Tue 7 Dec Wed 23 Feb 2022, Wed 2 Mar, Tue 8 Mar, Tue 10 May
	Module 4: Teaching skills		Only Evening webinars | 19:00 – 21:00 Wed 8 Dec 2021, Tue 14 Dec, Wed 15 Dec, Tue 15 Mar 2022, Tue 22 Mar, Tue 29 Mar
	Module 5: Quantitative Research Skills		Morning webinars | 10:00-12:00 Wed 11 May 2022, Wed 18 May, Wed 25 May Evening webinars | 19:00 – 21:00 Wed 30 Mar 2022, Tue 5 Apr, Wed 6 Apr
	Bespoke UEA training - *external facilitator*	Harvinder Birdi	Online virtual classroom (Webinar) Booking via RETI
	Module 1: Academic Writing - What Should a Literature Review Do?		Fri 13 May 2022 Online | 10:00-12:00
	Module 1: Academic Writing - Writing Effectively		Fri 20 May 2022 Online | 10:00-12:00
	Module 1: Academic Writing - Academic Publishing		Fri 27 June 2022 Online | 10:00-12:00
	Module 1: Academic Writing - Writing & Structuring an Effective Thesis		Thu 9 June 2022 Online | 10:00-12:00

	Module 2: Qualitative Research Skills - Comparison of Qualitative Methods		Thu 12 May 2022 Online | 13:00-15:00
	Module 3: Finishing your PhD - Preparing for your Viva		Thu 19 May 2022 Online | 13:00-15:00
	Module 3: Finishing your PhD - On the Job: Securing a First Academic Post		Thu 26 May 2022 Online | 13:00-15:00
	Module 3: Finishing your PhD - Preparing Impactful Research Proposals & Grant Application		Wed 8 June 2022 Online | 13:00-15:00
Career development	Employability Skills for Researchers	Harvinder Birdi	Fri 21 January 2022 Online | 10:00 – 13:00 Mon 21 June 2022 Medway, room TBC | 13:00-16:00
Mental health & wellbeing	7 Habits for PhD Researcher Wellbeing - *external facilitator*	Karena Whiting	Tue 23 November 2021 Online | 14.00-16.00 Tue 22 March 2022 Online| 10.00-12.00
	Coach Yourself Through Imposter Syndrome - *external facilitator*		Thu 12 9 May 2022 Online | 10:00-12:00

'Optional' training for Staff and Postgraduate Research Students (PGRs)

Training aspect	Session Title	Lead Researcher Training Officer	Date | Location | Time
Research integrity	Research integrity - *external facilitator*	Harvinder Birdi	Fri 11 March 2022 Online | 13:00-16:00
Research data management	Introduction to Research Data Management	Karena Whiting	Wed 17 November 2021 Online | 14:00-16:00 Thu 17 February 2022 Medway, room TBC | 14:00-16:00
	NVivo for Windows users – *external facilitator*	Karena Whiting	Tue 15 December 2021 Online | 09:30-16:00 Thu 3 February 2022 Online | 09:30-16:30
	NVivo for Mac users – *external facilitator*	Karena Whiting	Wed 17 March 2022 Online | 09:30-16:00
	SPSS Statistics – *external facilitator*	Karena Whiting	Tue 7 December 2021 Online | 09:30-16:30 Thu 10 March 2022 Online | 09:30-16:30
	Scopus	Harvinder Birdi	Fri 12 November 2021 Online | 12:30-14:00 Mon 23 May 2022 Greenwich, room TBC | 14:00-15:30

	Mendeley – Reference Management Software	Harvinder Birdi	Fri 19 November 2021 Online | 10:00-11:30 Mon 13 June 2022 Medway, room TBC | 12:30-14:00
	Copyright and Use of 3rd party content in your Thesis	Harvinder Birdi	Fri 26 November 2021 Online | 14:00-15:30 Mon 6 June 2022 Avery Hill, room TBC | 10:00-11:30
	Why Research Needs to Change; An Introduction to Open Science / Scholarship Practices	Karena Whiting	Thu 11 November 2021 Online | 10:00-12:00 8 Feb 2022 Online | 14:00-16:00
	Research data; A Practical Guide for Open Data Sharing	Karena Whiting	19 January 2022 Online | 10:00-12:00 30 March 2022 Online | 14:00-16:00
Research Impact	Getting Ready for the Research Impact Revolution	Karena Whiting	Wed 9 February 2022 Medway campus, room TBC | 13:00-16:30 Wed 18 May 2022 Online | 10:00-13:00
Communication skills	Impactful Academic Writing – *external facilitator*	Karena Whiting	Tue 18 January 2022 Online | 09:30-16:30 Wed 25 May 2022 Online | 09:30-16:30
	Introduction to Three Minute Thesis-3MT	Harvinder Birdi	Thu 28 October 2021 Online | 10:30-12:30 Thu 13 January 2022 Online | 13:00-15:00
	Powerful Presentations & Vocal Coaching - *external facilitator*	Harvinder Birdi	Mon 23 May 2022 Online | 10:00-13:00
	Confident Conference Communications – *external facilitator*	Karena Whiting	Tue 14 December 2021 Online | 09:30-16:30 Tue 26 April 2022 Online | 09:30-16:30
Research publication	Publishing Your Research-The 3 P's	Karena Whiting	Wed 10 November 2021 Online | 14.00-16.00 Tue 1 March 2022 Greenwich, room TBC | 10.00-12.00
Social media and tools	The Digital Researcher -*external facilitator*	Harvinder Birdi	Fri 1 April 2022 Online | 10:00-13:00
	Digital Techs & Tools – *external facilitator*	Harvinder Birdi	Thu 5 May 2022 Online | 10:00-13:00
	Digital Course Collection: • Intellectual Property • Digital Profiles • Build your research website – *external facilitator*	Harvinder Birdi	Digital Course Collection for researchers are three short online self-directed courses designed for researchers. Each course takes less than one day to complete and can be done in the researcher's own time. Online licence registration required by Dec 2022.

Training aspect	Session Title	Lead Researcher Training Officer	Date | Location | Time
			Available for use 12 months after registration.
Project management	Project management & Organisation – *external facilitator*	Harvinder Birdi	Mon 9 May 2022 Online | 09.30-17.00
	Productivity retreat with time and stress management techniques – *external facilitator*	Harvinder Birdi	Mon 16 May 2021 Online | 09.30-17.00
Research & Enterprise funding	Successful grant writing – *external facilitator*	Karena Whiting	Thu 10 February 2022 Online | 09.30-16.30 \n\n Tue 7 June 2021 Online | 09.30-16.30
Enterprise training	Building a business from your research	Harvinder Birdi	Thu 2 December 2021 Online | 14.00-15.30 \n\n Thu 28 April 2022 Online | 14.00-15.30
Career development	An introduction to careers outside of academia – *external facilitator*	Harvinder Birdi	Mon 24 January 2022 Online | 14.00-16.30
Public engagement	Developing a Strategic Approach to Public Engagement \n\n - *external facilitator*	Harvinder Birdi	Fri 5 November 2021 Online | 10.30-13.00

'Optional' training for Staff only

Training aspect	Session Title	Lead Researcher Training Officer	Date | Location | Time
PGR supervision	Supervising part-time, distance & remote PGR students	Karena Whiting	Thu 20 January 2022 Online | 10.00-11.30
	7 Habits for Resilient Supervision	Karena Whiting	Wed 2 February 2022 Online | 14.00-16.00
Research degree examinations	Preparing to be a research degrees examiner	Karena Whiting	Tue 9 November 2021 Online | 14.00-16.00 \n\n Wed 16 March 2022 Avery Hill, room TBC | 10.00-12:00
	Prep to be Chair of an examination panel	Karena Whiting	Tue 23 November 2021 Online | 10.00-12.00 \n\n Tue 1 March 2022 Greenwich, room TBC | 14.00-16:00
Writing support	Proof reading of papers: through track changes to correct spelling, grammar, punctuation, and check reference citations in the reference list.	Karena Whiting	For more information, please email reti-training@gre.ac.uk

Research impact	Impact Tracker: Translating the value of your research into benefit beyond academia	Karena Whiting	Wed 8 December 2021 Online | 10.00-12.00 Tue 15 February 2022 Online| 14.00-16.00
	Maximising impact from your research: Non-academic stakeholder engagement	Karena Whiting	Wed 2 February 2022 Online | 10.00-12.30 Tue 14 June 2022 Greenwich, room TBC | 14.00-16.30
Research funding	Attracting your own research funding; Grants and fellowships	Harvinder Birdi	Thu 7 April 2022 Online | 13.00-16.00
Research ethics	Ethics Research Workshop	Karena Whiting	Wed 12 January 2022 Online | 09.30 – 12.30 Tue 22 March 2022 Greenwich, room TBC | 14.00 – 17.00 Thu 26 May 2022 Medway, room TBC | 09.30 – 12.30
Career development	Careers in leadership for researchers - *external facilitator*	Harvinder Birdi	Fri 20 May 2022 Online | 09.30-17.00